Opening and Introductions: Chairman Jim Wade called the meeting to order at 3:00 p.m. Prior to the meeting board members visited a History Class being taught. The Cross Country Team will be visiting around 4 p.m.

Members Present: Jim Wade, Chan Caudell, Rebecca King, Sean Brady, Martha Reabold, Al Huber

Members Absent: Emily Dunn, Jeff Gooch

Staff Present: Rex Bishop, Mike King, Mark Ivester, Steve Dougherty, Jeannie Barrett

Invocation
Mr. Chan Caudell delivered the invocation.

Approval of Agenda
A motion to approve the agenda was made by Mr. Caudell, seconded by Ms. Reabold, and approved by all.

Approval of Minutes
A motion to approve the minutes of the August 10, 2011, meeting was made by Mr. Huber, seconded by Ms. King, and approved by all.

President’s Report
- A copy of the accomplishments for FY2011 that were sent to the Commissioner was given to everyone. A few things were not mentioned such as the Fire Loop. This is an invisible item but needed to be done. Another important item is the installation of new banner software that students and faculty can interact with in order to be more informed about registering for classes, financial aid payments, etc. This is a huge process with a lot of data entry. And also, the Foundation has become more active assisting with students’ financial needs since the HOPE changes. Student Affairs has implemented a document imaging system that enables us to be more competent with much less paper shuffling and making record retention a much smoother process.
- The Hoyt Coe renovation is way behind schedule. Hoping for December. Tutoring and Science Labs are extremely needed.
- The Welding building Ribbon Cutting is being planned for October 26.
- We are in the best position possible for reaffirmation of SACS accreditation. President Dougherty has been assigned to another reaffirmation team visit next month in South Carolina.
- The Healthcare Wing addition to the Currahee Campus is tentatively scheduled for October 11. Updates will be passed along.
- President Dougherty thanked Chairman Wade for offering free physicals to our new Cross Country Team. We do not have a full team yet but the team is doing very well. There was a high school
meet on campus and about 300 students, along with their parents, attended. Our goal of getting campus attention has been very successful.

Chair’s Report
- October 11 is Chicken & Grits.
- October 12 is the next board meeting and it will be held at the Blairsville Campus.
- Copies of articles are not included in an effort to save a few dollars. All articles are received via email.
- The Leadership Conference is scheduled October 31 – November 2 in Savannah. Reservations and registrations have been made for Jim Wade, Rebecca King, Martha Reabold, Sean Brady, Don Jamison, and Emily Dunn. Since a quorum will be present in Savannah, we will have a brief meeting in Savannah and not meet in November.
- Chairman Wade asked if any other college took advantage of SPTU this fall. President Dougherty responded that NGTC had 19 students enrolled and no other college reported any.
- Chairman Wade asked Mike King for an enrollment update. Dr. King said that they were finalizing the purge this week but should have 2400 – 2500 students enrolled. NGTC is doing very well statewide. President Dougherty said that FTE calculations are off because revenues are down. Mr. Jamison asked for a full-time to part-time comparison. Dr. King will supply this information at the next meeting. Mr. Jamison asked how many students took advantage of loans. Dr. King said that 164 students took out loans for the fall semester. A number of these students were dorm students. Although a higher number of loan recipients is expected as the semester system gets underway, a significant number of student declined loans. President Dougherty said that the average age of our student is 26 years old. Some are already carrying debt and are old enough to know what their budget can handle. Mr. Jamison asked how many students were resident students, and Dr. King responded that there are currently 128 dorm students with maximum dorm capacity being 152.
- Presidents’ Council meetings continue to meet on Tuesdays and Wednesdays every other month and coincide with our Local Board meetings. A poll will be taken to come up with alternate week or day.

New/Old Business
- A motion to terminate the Drafter’s Assistant TCC on the Currahee Campus effective spring semester 2012 (201214) was made by Mr. Huber, seconded by Mr. Jamison, and approved by all.
- A motion to approve NGTC Procedure II.E.1., Intellectual Property, and revisions to Policy II.E.1, Intellectual Property was made by Ms. King, seconded by Mr. Jamison, and approved by all.
- Motion to approve NGTC Policy and Procedure I.E.4., SACSCOC Substantive Change Notification was made by Mr. Jamison, seconded by Mr. Brady, and approved by all.
- Motion to approve NGTC Policy and Procedure II.F. Public Complaint was made by Mr. Jamison, seconded by Ms. King, and approved by all.

Financial Report
- A motion to accept the financial report as presented was made by Mr. Huber, seconded by Mr. Jamison, and approved by all. Discussion was as follows: We are currently spending a lot of money
on lighting and mechanical systems. The benefits should be seen in the next two months. NGTC continues operating on conservative mode. Discussion is ongoing for a two percent cut but the state is not yet demanding it. The current operating budget is $400K less than last year. Some cuts are hidden such as teachers retiring and not replacing them, other positions being juggled, etc. Mr. Huber wanted to know the programs with the highest enrollment, and the response was Allied Health programs, Criminal Justice, Business Admin, Accounting, and Welding.

- A motion to approve the consent agenda was made by Mr. Caudell, seconded by Mr. Jamison, and approved by all.
- A motion to adjourn was made at 4:15 p.m. by Mr. Caudell, seconded by Ms. King, and approved by all. The next meeting is October 12, 2011, at the Blairsville Campus.

Minutes submitted by:                                  Approved by:

_____________________________________________________  ________________________________
President                                                Chairman of the Board of Directors
North Georgia Technical College                           North Georgia Technical College