Open and Introductions: Chairman Jim Wade called the meeting to order at 3:15 p.m. Prior to the meeting board members toured the Blairsville Campus and was introduced to faculty and staff.

Members Present: Jim Wade, Emily Dunn, Rebecca King, Sean Brady, Martha Reabold, Jeff Gooch

Members Absent: Don Jamison, Chan Caudell, Al Huber

Staff Present: Rex Bishop, Mike King, Mark Ivester, Steve Doughtery, Jeannie Barrett

Invocation
Mr. Jeff Gooch delivered the invocation.

Approval of Agenda
A motion to approve the agenda was made by Ms. Dunn, seconded by Ms. King, and approved by all.

Approval of Minutes
A motion to approve the minutes of the September 14, 2011, meeting was made by Mr. Brady seconded by Mr. Gooch and approved by all.

President’s Report
- Chicken & Grits was yesterday evening and about 170 people attended in Clarkesville and about 40 attended in Blairsville.
- Continuing to do on-site visits for SACS. Practically all next week will be spent in Kingstree, SC.
- The Community Celebration for the new healthcare wing of Currahee is October 25 at 11 a.m. Culinary Arts will be serving heavy hors d’oeuvres.
- The Welding Building Ribbon Cutting is October 26 at 11 a.m., and this event is being catered by Black Dog Bistro. Commissioner Jackson will be speaking at this event. The State Board Chair, Vice Chair, and local representatives will be attending.
- The Hoyt Coe renovation continues to be delayed. Current problem is with the elevator.
- Received 2.5 million and had a conference call this morning. We will be advertising for Nursing Director. State board approved the Nursing program. Now the State Nursing Board will need to approve the program.

Chair’s Report
- Fall Leadership Conference is in Savannah October 31 – November 3. The blue folder contains all the info concerning the meetings. We will have a board meeting on October 31, just prior to dinner at Garibaldi’s.

New/Old Business
- A comparison of full time students to part time students was requested at the last meeting. Mike King gave an update. Looked back at three prior years, enrollment at all three campuses averaged
about 60 percent fulltime and 40 percent part time with full time enrollment on the quarter system being 15 hours. This semester fulltime enrollment is 12 hours. Currently full time enrollment is 45 percent and part time is 55 percent. Students took three courses during the quarter system and are continuing to take only three during the semester system. Mr. Dougherty said that student satisfactory progress was 2.0 and is now 3.0. This change will eliminate about 300 students next semester.

- A poll was taken and everyone agreed that the third Wednesday of the month would work best. **A motion to move the meeting to the third Wednesday of the month unless otherwise notified was made by Mr. Gooch, seconded by Ms. King and approved by all.** The next regularly meeting will be January 18.
- Higher education article passed around.
- Chairman Wade discussed the board’s role in selecting the new president of the college. The interviews will be conducted by the Commissioner and he has the right to appoint another president from another college if that be the case.
- **A motion to approve the continuation of NGTC’s full statement of mission for another year was made by Ms. King, seconded by Ms. Reabold, and approved by all.**
- **A motion to approve the NGTC Strategic Plan for 2012 – 2014 was tabled until further review.** All board members will send inquiries and suggestions via email to be addressed by the appropriate staff.

**Financial Report**

- **A motion to accept the financial report as presented was made by Mr. Gooch seconded by Mr. Brady, and approved by all.** Discussion was as follows: NGTC is 25 percent through the year. We have been watching the tuition. Summer semester was about $50,000 under budget, but Fall semester is about $360,000 over budget. We lowered the profit margin in bookstore to help students, but still made a profit of about $170,000. The auditors have been in for the past three weeks and have heard of no problems. There will be no findings and we are shooting for no points as well.

- **A motion to approve the consent agenda was made by Ms. King, seconded by Mr. Gooch, and approved by all.**

- **A motion to adjourn was made at 4:25 p.m. by Mr. Brady, seconded by Mr. Gooch, and approved by all. The next meeting is October 31, 2011, at the Leadership Conference in Savannah.**

Minutes submitted by: 
Approved by: 

___________________________  ______________________
President                                    Chairman of the Board of Directors
North Georgia Technical College              North Georgia Technical College