

Job Posting Information Form

Use to request posting of job information to the NGTC website and campus job boards



****Starred items are REQUIRED**

Job Application Closing Date** _____ *This notice will remain posted until the indicated date. To have the posting removed sooner, call 706-754-7728 or email pledford@northgatech.edu*

Company Name** _____

Job Location** City _____ State _____

Job Title** _____

Job Type Full time Part time Temporary contract

Salary (select one) _____ Per hour, or
_____ Annually, or
_____ Salary Range based on education and experience

Description of Duties**

Desired Skills _____

Education / Experience Requirements _____

Preferred Contact Procedure for Job Applicants** (Indicate AT LEAST ONE option)

- Call for Interview Provide Phone Number _____
- Fax or Email resume Provide Fax Number and/or Email Address _____
- Apply Online Provide Web Address _____
- Apply in Person Provide Physical Address and/or Directions _____

Company Contact for this Job Posting** Should NGTC include this company contact information on the job posting? Yes No

Contact Name _____ Phone _____ Fax _____
Email _____

Return completed form to: Mail North Georgia Technical College, Attn: Career Services, P.O. Box 65, Clarkesville, GA 30523
Fax 706-754-7777 Attn: Career Services
Email pledford@northgatech.edu

Questions? Call 706-754-7728 or 706-754-7837