



Change of Program Request

Changing a program of study or level within a program of study may affect financial aid status. See an NGTC financial aid representative before making this change.

Already registered for next term? Courses selected while under the previous program/level will be **DROPPED** and the student must register **AGAIN** after acceptance into the new program/level.

Last Name: _____ First Name: _____

NGTC ID # or Last 4 Digits of Social Security #: _____ Phone #: (____) _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

How long have you lived in the state of Georgia? More than 12 months Less than 12 months

List all previous colleges/technical colleges attended:

North Georgia Technical College Home Campus: Blairsville Clarkesville Currahee

Enter Program Change Information

Desired **Term** for Program Change: Fall Spring Summer

Desired **Year** for Program Change: _____

Change **FROM:**
(**CURRENT** Program of Study) _____

Change **TO:**
(**NEW** Program of Study) _____

★ **Select a program level:** Certificate Diploma Associate Degree

For program of study and level information, refer to the college *Catalog / Student Handbook* on the NGTC website.

Students Signature

Date

As set forth in the student catalog, North Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). For complaints or information, contact Mike King, VP of Student Affairs (706- 754-7711, Title VI, IX, II), or Kay Morgan, special services contact (706-754-7828, Sec. 504/Title I/ADA) at 1500 HWY 197 N, Clarkesville, GA 30523.

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.