



Financial Aid Priority Deadlines:

Fall 2017: 06/29/17
 Spring 2018: 11/01/17
 Summer 2018: 04/19/18

Office of Financial Aid

V5 Aggregate

2017-2018 Verification Worksheet for Dependent Students

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Before awarding financial aid, we are required to confirm the accuracy of the information you reported on your FAFSA. **Please be advised that your verification documents will not be reviewed until all requested items are received.** Please check your Student Account in BannerWeb to determine what required documents are needed.

A. Student's Information

Student's Last Name First Name M.I Student ID

B. Student's Family/ Household Information

The household SHOULD include:

- ❖ Yourself
- ❖ Your parent(s), stepparents, or unmarried legal parents who live together (even if you don't live with them)
- ❖ Your siblings or parents dependents, if they will receive more than 50% of their support from 07/01/2017 – 06/30/2018 and they are required to provide parent information on the FAFSA.

The number in college SHOULD include:

- ❖ Yourself
- ❖ Your siblings, if they are required to provide parent information on the FAFSA.

The number in college SHOULD NOT include:

- ❖ Your parent(s)
- ❖ Your siblings or parents dependents, if they are not required to provide parental information on the FAFSA.

Full Name	Age	Relationship	College	Will be enrolled at least 1/2 time?
		Self	NGTC	Yes

C. Student Income Information

Per Department of Education regulations, 1040, 1040A and 1040EZ forms cannot be accepted for verification. To get a copy of your Tax Return Transcript, visit www.irs.gov/individuals/get-transcript . **Please make sure to request the 2015 Tax Return Transcript, NOT the Tax Account Transcript.**

Check the box that applies to YOU:

1. Did you file a 2015 Federal Income Tax Return with the IRS? If so, check one:

I used the IRS Data Retrieval Tool in the FAFSA to transfer tax return information.

OR

I am providing my 2015 Tax Return Transcript

2. If you did not file a 2015 Federal Income Tax Return with the IRS, check one:

I was not employed in 2015 and did not earn income from work in 2015.

OR

I was employed in 2015, but was not required to file income taxes for 2015. I will submit all W-2's or the IRS Wage & Income Transcript.

D. Parent Income Information

Per Department of Education regulations, 1040, 1040A and 1040EZ forms cannot be accepted for verification. To get a copy of your Tax Return Transcript, visit www.irs.gov/individuals/get-transcript . Please make sure to request the 2015 Tax Return Transcript, NOT the Tax Account Transcript.

Check the box that applies to your Parent(s):

1. Did one or both parent(s) file a 2015 Federal Income Tax Return with the IRS? If so, check one:

My parent(s) used the IRS Data Retrieval Tool in the FAFSA to transfer tax return information.

OR

My parent(s) are providing their 2015 Tax Return Transcript. If filed married separately, they will also provide their spouse's 2015 Tax Return Transcript.

Student's Name: _____ Last 4 Digits of Student's SSN: _____

2. Did one or both parent(s) not file a 2015 Federal Income Tax Return with the IRS? If so, check one:

Both of my parent(s) were not employed in 2015 and did not earn income from work in 2015. Both parent(s) will complete a Parent Non-Filer Form.

OR

One of my parent(s) was not employed in 2015 and did not earn income from work in 2015.
Name of Parent who was unemployed: _____

OR

One or both of my parents were employed in 2015, but was not required to file income taxes for 2015. I will submit all W-2's or the IRS Wage & Income Transcript.

E. High School Completion Status

- ❖ The verification group that you have been placed by the Department of Education in requires that the Financial Aid Office receive valid documentation of your high school completion.
- ❖ **Please Note: If this information is already on file with the NGTC Office of Admissions, you are not required to attach a copy of the official document to this worksheet.**

Please check the box that indicates your high school completion status:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "Secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

F. Certification and Signature

Certification and Signature

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Signatures must be wet signature, not computer generated.

Student's Signature

Date

Parent's Signature

Date

Revised: 2/20/17

You should make a copy of this worksheet for your records.