



Financial Aid Priority Deadlines:

Fall 2017: 06/29/17
 Spring 2018: 11/01/17
 Summer 2018: 04/19/18

Office of Financial Aid

V1 Standard

2017-2018 Verification Worksheet for Independent Students

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Before awarding financial aid, we are required to confirm the accuracy of the information you reported on your FAFSA. **Please be advised that your verification documents will not be reviewed until all requested items are received.** Please check your Student Account in BannerWeb to determine what required documents are needed.

A. Student's Information

Student's Last Name First Name M.I Student ID

B. Student's Family/ Household Information

Your household should include:

- ❖ Yourself
- ❖ Your spouse, *if married.*
- ❖ Your children, *if you will provide more than 50% of their support from July 1, 2017 through June 30, 2018, they are under 24 and unmarried.*
- ❖ Legal dependents, *if they live with you and you provide more than 50% of their support and will continue to provide more than 50% of their support through June 30, 2018.*

The number in college should include:

- ❖ Yourself
- ❖ Your spouse, *if they will be enrolled at least ½ time.*
- ❖ Your children, *if they will be enrolled at least ½ time and would be required to provide parent information the FAFSA*

Full Name	Age	Relationship	College	Will be enrolled at least ½ time?
		Self	NGTC	Yes

C. Income Information

Per Department of Education regulations, 1040, 1040A and 1040EZ forms cannot be accepted for verification. To get a copy of your Tax Return Transcript, visit www.irs.gov/individuals/get-transcript . **Please make sure to request the 2015 Tax Return Transcript, NOT the Tax Account Transcript.**

Check the box that applies to YOU and/or your spouse (if married):

1. Did you or your spouse file a 2015 Federal Income Tax Return with the IRS? If so, check one:

I used the IRS Data Retrieval Tool in the FAFSA to transfer tax return information.

OR

I am providing my 2015 Tax Return Transcript. **If filed married separately, I will also provide my spouse's 2015 Tax Return Transcript.**

2. If you or your spouse did not file a 2015 Federal Income Tax Return with the IRS, check one:

Neither my spouse nor I were employed in 2015 and did not earn income from work in 2015. **I will complete the Student Non-Filer Form.**

OR

Either my spouse and/or I were employed in 2015, but neither of us were required to file income taxes for 2015. **I will submit all W-2's or the IRS Wage & Income Transcript.**

D. Certification and Signature

Certification and Signature

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Signatures must be wet signature, not computer generated.

Student's Signature

Date

Spouse's Signature (optional)

Date

Revised: 2/20/17

You should make a copy of this worksheet for your records.

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