

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

May 16, 2012

Opening and Introductions: Chairman Jim Wade called the meeting to order at 3:00 p.m. MAW plaques were presented to Fanello Inc. and Dentsply Glenroe. James Jarvis and Joe Stevenson accepted on behalf of Fanello and

Members Present: Jim Wade, Chan Caudell, Martha Reabold, Al Huber, Jeff Gooch

Members Absent: Emily Dunn, Rebecca King

Staff Present: Mark Ivester, Rex Bishop, Mike King, Gail Thaxton, Cynthia Brown, Sandi Maughon, Jeannie Barrett

Invocation: Ms. Martha Reabold delivered the invocation.

Approval of Agenda

A motion to approve the agenda was made by Mr. Gooch, seconded by Mr. Caudell, and approved by all.

Approval of Minutes

A motion to approve the minutes of the April 18, 2012, meeting was made by Ms. Reabold, seconded by Mr. Huber, and approved by all.

Chair's Report

- A tour of the library was conducted prior to the meeting.
- Graduation ceremonies went very well for all the campuses.
- Mike King was asked for preliminary enrollment numbers. Summer term begins Monday, May 21. Currently there are 1,800 registered for classes, but that number will decrease. By Thursday, May 24, a much more accurate figure can be attained. If 1,400 students enroll it will reach budget expectations.
- Al Huber and Jeff Gooch, volunteers for the nominating committee, were asked for a recommendation of Chair and Vice Chair. The recommendation was Chan Caudell for Chair and Martha Reabold for Vice Chair. Both accepted the nominations. A motion will be made at the meeting in June.
- The QuickStart publication and the NGTC Continuing Education program schedule were distributed.
- At the next meeting on June 20, a tour of the Hoyt Coe will be conducted at 2 p.m. prior to the meeting at 3 p.m.

Financial Report

A motion to accept the financial report as presented was made by Mr. Gooch, seconded by Mr. Huber, and approved by all.

Consent Agenda

A motion to approve the consent agenda was made by Mr. Huber, seconded by Ms. Reabold, and approved by all. Discussion was as follows:

- Students had great success in PBL State Competitions as reported in the Academic Affairs report. One student Stephanie Fain will be competing at Nationals in June.
- Institutional Effectiveness submitted the FY 2011 Performance Accountability System (PAS) this month. The report is behind Tab 6.
- The Material Completion for the Hoyt Coe building was signed on May 14, and we are officially moving in. Classes will begin in Hoyt Coe Monday, May 21.

President's Report

- Sandra Maughon shared some marketing strategies used for enrollment and promotion of Go Build Georgia. NGTC official has over 2,000 “likes” on Facebook. When graduation photos were posted, the likes went from 60 to 400. Website pages for dual/joint enrollment are being developed for high school student.
- Cynthia Brown thanked the Board of Directors for contributing to the Foundation—100% contribute. Three new scholarships have been received by the Foundation: \$10,000 Telford Family Endowed Scholarship for students from Hart, Franklin, and Stephens counties attending the Currahee Campus; \$1,500 from First Franklin Financial to be received annually for a business student; and a John Dillon Engineering Scholarship. An internal fundraising campaign will begin in May. Homecoming is planned for October 20. A “Farm to Fork” program will be held at the Currahee Campus on August 11.
- A handout, *College Performance Funding Measures & Benchmarks*, was provided. The items in the 2011 year column that are red are benchmarks that were not met. Meeting the benchmarks for 2012 is not looking very well. Going forward, the Foundation will have a target to meet. Also, additional categories have been added regarding Distance Education. The Commissioner does not require these figures but they are important to our college.
- College of the Year Award is relatively new to our system. A handout provided the point system used to measure performance for this award. This report reflects 9 points earned out of a possible 23. Goal is set for 10 or 11 points for next year. We need to make sure resources are in place in order to attain this goal.
- The GED Testing Center report was distributed and NGTC is doing very well. Adult Ed was awarded a grant for 2013 in the amount of \$833,000.
- The standardized college business hours are 7:30 a.m. – 6:00 p.m. Monday – Thursday on all campuses. These hours will be publicized.
- NGTC received about \$20,000 less than last year in the state budget. Scorecard incentives are tied to funding—extra dollars are received as an incentive to meet benchmark goals. NGTC received additional funding for meeting the incentive criteria for Learning Support Completion in two academic years and an increase in credit hours. We did not get the additional funding for branch campuses with greater than 500 FTE.
- FTE generates dollars for the college. We will maximize schedules to accommodate more full-time students.
- A strategic decision will need to be made on the sustainability of the Commercial Truck Driving program. A special allocation for the CTD program was given this year in order to carry the program. More details will be relayed after a study is done.

Chairman Wade requested a motion to adjourn.

A motion to adjourn was made at 4:25 p.m. by Mr. Huber, seconded by Ms. Reabold, and approved by all. The next meeting is June 20.

Minutes submitted by:

Approved by:

President
North Georgia Technical College

Chairman of the Board of Directors
North Georgia Technical College