

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

December 19, 2012

Call to Order: Chairman Chan Caudell called the meeting to order at 3:00 p.m. at the Currahee Campus of North Georgia Technical College.

Invocation: Mr. Mark Rasmussen offered the invocation.

Members Present: Chan Caudell, Martha Reabold, Jim Wade, Jeff Gooch, Rebecca Stovall, Mark Rasmussen, Jane Brackett

Members Absent: Rebecca King

Staff Present: Mark Ivester, Rex Bishop, Mike King, Gail Thaxton, Jeannie Barrett

Introductions: Chairman Caudell introduced Jane Brackett, our newly appointed Local Board of Director member representing Fannin County and replacing Emily Dunn. Greg Roach, Director of Currahee Campus, was then introduced. Mr. Roach welcomed everyone to the Currahee Campus and offered a tour of the campus following the meeting.

Swearing-in Ceremony: Judge Caudell conducted a Swearing-in Ceremony for Ms. Brackett.

Approval of Agenda: *A motion to approve the agenda was made by Dr. Wade, seconded by Mr. Rasmussen, and approved by all.*

Approval of Minutes: *Chairman Caudell requested a motion to approve the minutes of the October 17, 2012 meeting. Motion was made by Mr. Rasmussen, seconded by Dr. Wade, and approved by all.*

Mission Statement Review: Dr. Thaxton provided the current mission statement for review. She noted that this statement had been used a number of years. NGTC is in the beginning stages of working on updates to the statement. More current language needs to be used and the current statement is too lengthy. In just a few months and after changes are made, the statement will be coming back before the board for approval.

Dr. Wade made a motion to approve the current mission statement and was seconded by Mr. Gooch. The Mission Statement was approved by all.

A motion to approve the termination of the Water Quality TCC on the Clarkesville Campus effective fall 2013 (201412) was made by Mr. Rasmussen, seconded by Ms. Reabold, and approved by all. Mr. Bishop said that this request was due to low enrollment.

A motion to approve the Nurse Aide TCC on the Clarkesville campus effective fall semester 2013 (201412) was made by Dr. Wade, seconded by Mr. Gooch, and approved by all. Mr. Bishop explained that this TCC be offered as a dual enrollment program at Habersham Central High School. Dr. Thaxton further explained that this came in as a request from Habersham Central. The high school has renovated labs and equipped them with the necessary items to teach this program. Faculty teaching the class will meet NGTC requirements and standards.

Chair's Report

- Chairman Caudell reminded the members of the GOAL Breakfast on January 15 at 8:30 a.m. in the Ramsay-Hunter Dining Hall on the Clarkesville Campus. Several members indicated that they would be attending.

- The Graduation Ceremony at The Torch on January 25 at 11 a.m. was also announced.

Financial Report

- The financial report reflects that NGTC is slightly ahead of projection. This is due to enrollment. There was a \$10 increase in tuition fees and an additional \$50 instructional fee that was implemented in fall and not calculated in budget projections. Another fee will be implemented for distance learning soon.
- The carry-over sunsets this year. This legislation was good for three years and ends June 2013.

A motion to accept the financial report as presented was made by Dr. Wade, seconded by Ms. Reabold, and approved by all.

Vice Presidents' Reports

- Dr. Ivester:
 - A project list was made available. A fence has been erected around Parker Nellis for construction that should begin in January. Currahee Campus expansion should also begin in January. The Clegg Auditorium has been upgraded with a new sound system and new interior walls and carpet.
 - Economic Development is nominating Habersham Metals for Manufacturer of the Year Award.
 - Number of companies trained to date are 23 and the goal is 45 for FY 2013.
 - Currently in the process of transitioning the CDL program from credit to non-credit. HOPE no longer covers any charges since it is a non-credit program but it will remain WIA approved. There is a waiting list of 68 students to get into the program.
- Dr. King:
 - Currently there are 2,140 students registered for fall semester. We need 2,200 to meet budget projections. Another registration is scheduled for January 3, 2013.
 - A handout was made available that indicated a significant increase in credit hours transferred by NGTC students. This is largely due to the acceptance of credit hours by the board of regents which are made possible through articulation agreements.
- Mr. Bishop:
 - The SACS/COC onsite committee visit on October 2-4 resulted in a report of no recommendations on the compliance report and QEP. There were some suggestions regarding the QEP. The formal announcement will be made in June 2013.
 - The Welding and Joining Technology department, sponsored by the Construction Education Foundation of Georgia (CEFGA), achieved the status of Accredited Training Education Facility from the National Center for Construction Education and Research (NCCER).
 - American Culinary Federation Education Foundation reaccreditation site visit for the Blairsville and Currahee campuses was October 29-November 1.
 - Commission on Accreditation of Allied Health Education Programs (CAAHEP) reaccreditation site visit was at the Blairsville campus on November 12-13.
 - The GED graduation was held with 53 participants and 373 students receiving their diplomas.
 - GED testing on computers has begun. There were 36 tests administered yesterday and the room is just as full today.

President's Report

- The College of the Year data sheet was made available to the board. Dr. Thaxton commented how proud she was of NGTC. There are eight areas measured: Technical Education, student and faculty awards, Adult Education, Economic Development, Resource Development, Administrative Services, local board certification, and National/International Awards. NGTC scored 11 points out of a possible 22. Atlanta Tech was named College of the Year.

- We are moving to a performance funding model that will really change everything. University systems and Technical Colleges will receive funding based on same needs. This will not happen in 2014, and a review to see progress will be made in 2015. More information will be made available after the Presidents' Council meeting in January.

Chairman Caudell reminded everyone of the tour available next meeting planned for January 16 on the Clarkesville Campus. A motion to adjourn was requested.

A motion to adjourn was made at 4:15 p.m. by Dr. Wade, seconded by Ms. Reabold, and approved by all.

Minutes submitted by:

Approved by:

President
North Georgia Technical College

Chairman of the Board of Directors
North Georgia Technical College