

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

March 19, 2014

Call to Order: Chair Chan Caudell called the meeting to order at 3:00 p.m. The meeting was held on the Blairsville Campus of North Georgia Technical College.

Invocation: Dr. Mark Ivester offered the invocation

Members Present: Chan Caudell, Jane Brackett, Jeremy Williams, and Rebecca King

Staff Present: Dr. Gail Thaxton, Dr. Mark Ivester, Kathie Ivester, Carol Carson, Dr. Mike King, Janet Henderson, and Lorna Chapman

Members Absent: Mark Rasmussen, Dr. Jim Wade, Martha Reabold, Rebecca Stovall, and Jeff Gooch

Approval of Agenda: The meeting was held but a quorum was not present, therefore, no motion was made.

Approval of Minutes: The meeting was held but a quorum was not present, therefore, no motion was made.

Chair's Report: Chan Caudell

- Prior to the meeting Chan Caudell had the opportunity to tour the campus with Dr. Thaxton and Renee Deibert, Campus Manager of the Blairsville facility.
- In each members notebook is a copy of the revised TCSG policy for Ethical Responsibilities. A copy of the Technical College Director's Association (TCDA) newsletter was also distributed to the board. The newsletter highlights that the annual leadership conference had a record attendance of over 400.

Financial and Administrative Services Report: Carol Carson

- Carol Carson explained the steps that drive the budget process, and how staff and faculty are given the opportunity to provide feedback for budget needs. It was also explained how the dollar amount for the college reserve is calculated.
- Approval of Financial Report: The meeting was held but a quorum was not present, therefore, no motion was made.

Academic Affairs Report: Kathie Ivester

- Janet Henderson and Leslie McFarlin attended the Achieving the Dream Annual Institute on Student Success and NGTC was officially announced as part of the 2015 cohort.
- The following students attended the PBL North District Competition, and will participate in the state competition in April. The students that placed were: Lachelle Mans – Human Resource Management; Susie Berry – Job Interview; Mia Sharpton – Human Resource Management; and Emily Sullens – Accounting Principles.
- Morris Harrison is to be commended for organizing the SkillsUSA competition that forty students attended.
- Janet Henderson explained the document in each member's notebook on the Perkins Federal Funds for FY2015. The funds are specifically for the purchase of equipment and assisting our special population's students. The question was asked on the definition of "special populations." The document definition includes: individuals with disabilities, economically disadvantaged, single parents, displaced homemakers, and divorcees. The funds cannot be used for tuition, books, computers, or software. Dr. Thaxton explained the grant money is a huge impact to the college budget and would be devastating to lose.

Economic Development Report: Dr. Mark Ivester

- Dr. Ivester recently visited the Advanced Digital Cable internship program. Dr. Jeremy Williams is involved in the program for disadvantaged children and emphasized the importance of these programs.
- Approximately twenty plant managers and school superintendents are registered to attend the April 8th Economic Development Council meeting “Dream it Do It.” The workshop is promoting high end marketing tools on how to recruit and promote manufacturing jobs in Georgia.
- Board member Jeff Gooch’s company Cleveland Tool & Die is nominated for the Manufacturer of the year award that is presented at the MAW Governors Luncheon on April 17th. Cleveland Tool & Die has expanded into a larger building and increased its workforce. Dr. Jeremy Williams mentioned that to make up for lost days due to the snow, at his school, field trips are being arranged that will include teachers visiting manufacturing plants.

Student Affairs Report: Dr. Mike King

- For Commencement in June we have approximately 105 students to graduate.
- Ashley Jordan is a non-traditional student in the CNC & Machine Tool program and a strong contender to represent us at the SkillsUSA competition.
- PLANET is an annual three-day competition and networking event for students enrolled in interior and exterior horticulture programs at two- and four-year colleges and universities from across the country. PLANET offers competitive events and provides landscape industry companies with opportunities to meet and recruit.

President’s Report: Dr. Gail Thaxton

- Dr. Thaxton thanked the board for agreeing to cancel February’s board meeting. The cancelation allowed for a visit to the State Capital to meet legislators and pitch the need for two of our buildings built in the early 1960’s to be replaced. The visit was organized by the Habersham Chamber of Commerce.
- The TCSG budget allocation for FY2015 will be announced in May and it has been communicated that there will not be a reduction to the budget.
- To further explain the budget process, the reserves are security for additional budget cuts; resources for projects, such as IT needs, a dormitory renovation, Collins Hall or Cy Grant gym, that are not likely to receive state support and go far beyond our MRR allocations.
- June 3rd is the date for the Parker Nellis ribbon cutting and the college 70th birthday celebration. The program will begin at 1:30 pm and will include Commissioner Ron Jackson as a guest speaker.

Chair Chan Caudell closed the meeting with a reminder that the next meeting is April 16, 2014 on the Clarkesville Campus.

Minutes submitted by:

Approved by:

President
North Georgia Technical College

Chairman of the Board of Directors
North Georgia Technical College