

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

November 19, 2014

Call to Order: Martha Reabold called the meeting to order at 3:00 pm. The meeting was held on the Clarkesville Campus of North Georgia Technical College.

Invocation: Michele Shirley offered the invocation.

Members Present: Martha Reabold, Chan Caudell, Mark Rasmussen, Dr. Jim Wade, Rebecca King, Dr. Jeremy Williams, and Jane Brackett

Staff Present: Dr. Gail Thaxton, Dr. Michele Shirley, Kathie Ivester, Sandra Maughon, and Lorna Chapman

Members Absent: Rebecca Stovall, Jeff Gooch, Carol Carson, and Dr. Mike King

Approval of Agenda: *A motion to approve the agenda was made by Chan Caudell, seconded by Jane Brackett, and approved by all.*

Approval of Minutes: *A motion to approve the October minutes was made by Dr. Jeremy Williams, seconded by Rebecca King, and approved by all.*

Chair Report: Martha Reabold

- Members who attended the TCDA Leadership Conference will need to sign their travel expense statement located in tab 1 of their notebook. NGTC was well represented at the conference by its board members and overall the conference technical college attendance was an increase from last year. The location in Atlanta may have played a factor on the increase. State Board Executive Officer Chan Caudell asked if anyone had feedback and/or improvements to share, to please email him. The workshop on Building Relationships with Elected Officials was very informative. It was suggested that we invite our legislators to a breakfast meeting in January and conduct our monthly meeting after the breakfast.
- It is requested that the December 17, 2014, board meeting is cancelled. Dr. Thaxton explained that per the bylaws the board has met the minimum requirements for the year and due to a personal reason she cannot attend the December meeting.

Approval of cancelling December 17, 2014, meeting: *A motion to approve the cancellation of the December 17, 2014, meeting was made by Chan Caudell, seconded by Dr. Jim Wade, and approved by all.*

- The proposed 2015 board monthly meeting dates were presented for approval. We will continue with the schedule of holding the meetings on the third Wednesday of each month, with the exception in March. The President's Council and EAGLE are scheduled the same week. The proposal is to move the date to Wednesday, March 25.

Approval of the 2015 board meeting dates: *A motion to approve 2015 board meeting dates was made by Dr. Jim Wade, seconded by Jane Brackett, and approved by all.*

- Lincoln: The Constitution and the Civil War exhibition is on display in the Parker Nellis building from November 10, to January 9, 2015. The exhibit is open to the public during regular college hours.
- Sandra Maughon shared results from the one month advertisement campaign which ends November 20.
- Sandra Maughon demonstrated the student portal by navigating through some of the key areas a perspective student would view online.

Financial and Administrative Services Report: Dr. Mark Ivester

- The college recently received a state audit and the results were no findings.
- The college received approved MRR – Renovation/Repair Bonds for the total amount of \$150,000. The funds will be spent on air conditioning for the residence hall. We also need to look at safety issues in the residence hall and internal improvements for the dormitory rooms such as cabinetry.
- Per Diems/Contracts/Consulting Fees on the financial report is at 90%. This is due to the expense of a sign language interpreter needed for a student.

Approval of October Financial Report: *A motion to approve the October financial report was made by Dr. Jim Wade, seconded by Dr. Jeremy Williams, and approved by all.*

Academic Affairs Report: Kathie Ivester

- A recap of recent off site meetings was presented.
- The core team for ATD is meeting weekly and at the last meeting a recap was given by Sandra Maughon on the focus groups that have been conducted at each campus.
- Northeast Georgia Antique Auto Region awarded two tools scholarships to students Justin Postell in the Auto Collision program, and to student James Burns in the Automotive Technology program. Grainger Tools awarded two Tools for Tomorrow Scholarships to student Allen Mull in the CNC Technology program and Randall Repine in the Auto Collision program.
- On November 13, the college had a Performance Accountability Review (PAR) visit. The review occurs every six years and the review is conducted by our peers from other technical colleges. The result of the review was no findings and no recommendations. We did receive some minor suggestions.

Student Affairs Report: Dr. Michele Shirley

- Student Affairs is moving office space in the Clegg building and we are half way through the office relocation. The move for admissions and financial aid to locate from cubicles to offices will provide enhanced service to customers. Once the move is complete we will arrange for the board to tour the new offices.
- The cross country girl's team went to the nationals in Texas and placed 29th.
- It was asked if the college had a football team because there appears to be an assumption in the community that there is a NGTC football team. The college has a flag football team that plays locally but the football team being referred to is not affiliated with NGTC. Dr. Thaxton explained that we have students that are recruited through the "North Georgia Sports Academy" by Coach Tim Freeman. Mr. Freeman offers the opportunity for young men between the ages of 17-20 the chance to play football while pursuing a two year degree. The college has experienced some challenges with Mr. Freeman's recruitment strategy and the language being used to promote the academy; this has given the impression that the college is partnered with the academy. Meetings have taken place to emphasize to Mr. Freeman that his method of recruiting should not be connected with NGTC.

Economic Development Report: Dr. Mark Ivester

- The manufacturing summit on October 22 went very well. To measure the success of the program Economic Development is receiving numerous calls from community business requesting further information. The youth manufacturing video contest received 17,500 hits over 4 days.

President's Report: Dr. Gail Thaxton

- The active shooter drill on October 30 at the Blairsville campus went well. It was good practice with three different scenarios. Participants in the drill included state board member Dinah Wayne.
- We do not have an update on the groundbreaking of the new health science wing. We are waiting on the news of the selected contractor.
- Commissioner Ron Jackson has returned to work part time and is doing well.

- Martha Reabold closed the meeting with a reminder that the next meeting is January 21, 2015, on the Clarkesville Campus.

Approval to adjourn. *A motion to adjourn the meeting was made by Chan Caudell, seconded by Dr. Jim Wade, and approved by all.*

Minutes submitted by:

Approved by:

President
North Georgia Technical College

Chairman of the Board of Directors
North Georgia Technical College