

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

January 21, 2015

Call to Order: Martha Reabold called the meeting to order at 3:00 pm. The meeting was held on the Clarkesville Campus of North Georgia Technical College.

Invocation: Dr. Mark Ivester offered the invocation.

Members Present: Martha Reabold, Dr. Jim Wade, Rebecca King, Jeff Gooch, and Jane Brackett

Staff Present: Dr. Gail Thaxton, Dr. Mark Ivester, Kathie Ivester, Dr. Mike King, Sandra Maughon, and Lorna Chapman

Members Absent: Rebecca Stovall, Mark Rasmussen, Chan Caudell, Jeremy Williams, and Carol Carson

Approval of Agenda: *A motion to approve the agenda was made by Jeff Gooch, seconded by Jane Brackett, and approved by all.*

Approval of Minutes: *A motion to approve the November minutes was made by Rebecca King, seconded by Jane Brackett, and approved by all.*

Chair Report: Martha Reabold

- A formal resignation was submitted by Martha Reabold. Due to a career opportunity Martha is relocating her family to South Carolina. Martha's last day on the NGTC Board of Directors is January 21, 2015.
- Rebecca King has accepted the role of the board chair and a sub-committee was formed with Jeff Gooch and Jane Brackett to nominate a new vice chair. The new vice chair will be announced at the next board meeting.
- Sandra Maughon announced that the NGTC Annual Report is available online and to save on printing costs the report is no longer in printed version.
- Commencement is Thursday, January 22, at the Torch in Demorest. Board members are encouraged to attend the ceremony.

Financial and Administrative Services Report: Dr. Mark Ivester

- To clarify - on row 38 of the budget report Per Diem/Contracts/Consulting Fees shows a 90% expense. The money was used for a student with a disability that needed special need services.
- The FY2016 budget planning process has begun with regular cabinet meetings.

Approval of Financial Report: *A motion to approve the December Financial Report was made by Jane Brackett, seconded Rebecca King, and approved by all.*

Academic Affairs Report: Kathie Ivester

- NGTC will submit the *Application and Feasibility Study* required by the Georgia Board of Nursing. The study is to expand the Associate of Science Degree in Nursing (ASN) program to the Blairsville Campus. An Associate of Science Degree in Nursing program will meet two documented needs for the Blairsville Campus community:
 - Student demand for accessible, affordable career paths to registered nursing
 - The local healthcare industry's need for highly skilled registered nurses
- The nursing program received 160 applications for only 30 available spaces in the program. The cap is 30 students because of clinical site limitations.
- Photography students Georgia Zumwalt, Sierra Smith, and Megan Shead were each presented with a scholarship from Ron Cantrell Construction, Inc.
- The winner for the Rick Perkin's Award for Excellence in Technical Education is Criminal Justice and Technology Instructor, Pamela Segers.
- Two new instructors were recently hired to teach ECCE and Psychology.

Economic Development Report: Dr. Mark Ivester

- Adult Education enrollment is down statewide. The Dean of Adult Education Shelby Ward is prepared to visit organizations and talk about the GED[®] and adult education programs. Dr. Jim Wade shared a story about a person he recently met who gave positive feedback about her instructor and the program. There is not a clear understanding as to why enrollment has decreased. Board members are encouraged to seek opportunities to promote the Adult Education program.
- Caterpillar is closing its Toccoa facility by the end of 2016; the closing will be a loss of approximately 100 jobs in Stephens County. The company has been located in Stephens County for more than 12 years. The Toccoa facility produces seals used in Caterpillar machines around the world. The reason for the closure is efficiency and reducing shipping costs by locating its seal production facilities closer to its supply base, and several large facilities that use these components.
- Seven NGTC students were interviewed by a recruiter from Häring a German based company that makes fuel injectors. The students who are hired will train for three years in Germany and return to the USA to work for the Häring Company based in Hartwell, GA, in mid-management positions.

Student Affairs Report: Dr. Mike King

- The board members were provided an explanation on the differences and requirements between the student grants and scholarships outlined in the Student Affairs Report.
- 243 unduplicated students were conferred awards for Fall Semester 2014 (AAS, Diploma, and Technical Certificates); this is the highest number of graduates for any Fall Semester or Quarter (we had 234 in the Fall Semester 2011).
- 164 students earned President's List Honors.
- On January 29 NGTC is hosting the SkillsUSA Region 2 High School Competition on the Clarkesville campus. Budget restraints may pose an impact on the high school participation this year.

President's Report: Dr. Gail Thaxton

- We have the results from the 7-day enrollment count with a 5.9% increase from last year.
- The new TCSG Commissioner Gretchen Corbin formally began her duties on January 12. The commissioner's immediate focus is the budget. We have been asked to loop Alison Tyrer, Executive Director of Communications into conversations with legislators, and to let her know when we are visiting the Capitol.
- Governor Nathan Deal has proposed the idea of renaming TCSG to the Career College System of Georgia (CCSG). The renaming will better reflect the mission of our colleges and attract more students. Each college was requested to submit the financial findings of the impact that the change would incur. NGTC submitted a cost estimate of \$638,870.00.
- Governor Nathan Deal's budget announcements include:
 - Salary adjustments for state employees. The increase is designated to performance or for recruitment and retention efforts.
 - World Class Lab projects – NGTC to receive \$816,461 over the next three years.
- Due to the Blairsville campus project still under review, a groundbreaking date for the health wing has not been announced.
- In the board member's notebooks are Capital Outlay Project informational flyers to be shared with community supporters.
- The approved \$150,000 in additional MRR funds, along with budget carryover funds, will be used for individual dormitory room HVAC units. The proposal will be submitted to the State Board for consideration in February. The goal is to have the project completed by summer 2015.

- On behalf of North Georgia Technical College, Dr. Thaxton thanked Martha Reabold for her dedicated work on the local board. Over the past few years, Martha has been instrumental in her support for college projects and functions, such as the Parker Nellis renovation at the Clarkesville campus, the new health wing at the Currahee campus, attending graduation ceremonies and college events.

Approval to adjourn. *A motion to adjourn the meeting was made by Jeff Gooch, seconded by Dr. Jim Wade, and approved by all.*

Minutes submitted by:

Approved by:

President
North Georgia Technical College

Chairman of the Board of Directors
North Georgia Technical College