

NORTH GEORGIA TECHNICAL COLLEGE BOARD OF DIRECTORS

Meeting Minutes

October 21, 2015

Call to Order: Vice Chair Dr. Jeremy Williams called the meeting to order at 3:00 p.m. The meeting was held on the Clarkesville Campus of North Georgia Technical College.

Invocation: Dr. Mark Ivester offered the invocation

Members Present: Dr. Jim Wade, Jeff Gooch, Jane Brackett, Rebecca Stovall, and Ron Barden

Staff Present: Dr. Mark Ivester, Kathie Ivester, Carol Carson, Dr. Mike King, Shelby Ward, Carol Jackson, Amy Hulse, and Lorna Chapman

Guests: Leslie McFarlin and Laura Jenkins

Members Absent: Rebecca King and Chan Caudell

Approval of Agenda: *A motion to approve the October agenda was made by Jane Brackett, seconded by Ron Barden, and approved by all.*

Approval of Agenda: *A motion to approve the August agenda was made by Dr. Jim Wade, seconded by Jeff Gooch, and approved by all.*

Approval of Minutes: *A motion to approve the August minutes was made by Rebecca Stovall, seconded by Ron Barden, and approved by all.*

Approval of Agenda: *A motion to approve the June minutes was made by Jane Brackett seconded by Rebecca Stovall, and approved by all.*

Chair's Report: Dr. Jeremy Williams (Vice Chair)

- Public Relations and Information Director Amy Hulse was welcomed to NGTC. Amy started on Oct 19th and is familiarizing herself to the college and her new role.
- The Leadership Conference is October 25th – 28th. Board members that are attending have a detailed conference packet in their notebook, including hotel reservations.
- Leslie McFarlin and Laura Jenkins have joined the meeting to present a Learning Support Annual Report Summary for FY2015. Materials for the presentation are in your notebook. Key factors that explain the FY15 report
 - The Early Alert System has helped
 - Most students need 2-3 levels of learning support
 - Move from lectures to computer based learning
 - Change from optional time to required time in the lab

Financial and Administrative Services Report: Carol Carson

- 25% into the fiscal year.
- IT had some unexpected purchases.
- Some of the FY16 MRR renovation funds to be used on the expansion of the IST lab at the Currahee campus.

Academic Affairs Report: Kathie Ivester

- The Achieving the Dream Implementation Kickoff was held on August 3rd for all faculty and staff.
- Recent hiring's are Brenton Birr as an EMS Instructor, and Levi Wright as an English Instructor. Both are full time and at the Currahee Campus.

- Currently in the interview process for a full time Director of Library Services.
- Nicolas Ramirez, an Automotive Technology student, and Pamela Jones an Criminal Justice Technology student were each recipients of a \$2,500 Grainger Tools for Tomorrow Scholarship.

Student Affairs Report: Dr. Mike King

- Enrollment for Fall Term 2015 is 2673 students, an increase of 0.3% over a very strong enrollment for Fall Term 2014.
- Spring Term starts in January 2016.
- 200 graduation applications submitted to date for the Fall Semester 2015.
- 667 unduplicated graduates recorded for AY15 to date; up 6.9% from AY14.

Economic Development and Adult Education Report: Carol Jackson and Shelby Ward

- 434 new students enrolled in the GED Classes and an increase in GED testing since the last report, however, some counties are down in numbers.
- A new instructor is hired for the Rabun County site.
- Completed CDL training for 11 students. Tested 38 people for CDL License including Lakeview Academy and Riverside Military Academy. Took the ELC class to Athens Tech for National Career Readiness Testing.
- The Economic Development Fall meeting was held on the Clarkesville Campus. A tour of the Welding and CNC Machine program was provided for 38 participants.
- Since the updating and renaming of the Facebook page, Economic development has over 7,000 views this quarter alone.
- GED Graduation at Habersham Central High School was held on October 8th. Dr. Mark Ivester was the keynote speaker.
- Customized/Contract Training reports 21 new companies served for 631 students constituting 3,752 contract hours.
- The Driver Education classes began on October 3rd. classes are being taught monthly on all three campuses. Classes are filled through February 2016 with the exception of Blairsville campus.
- The Manufacturing Summit is scheduled for November 4th with manufacturers and students from both NGTC and our service area high school students.

President's Report: Dr. Mark Ivester (Acting President)

- Dr. Ivester shared the results of the 2014 and 2015 Performance Goals and Benchmarks.
- White County recently had a Board of Education retreat and Dr. Ivester was asked to speak to the group. Part of the discussion was a new building using SPLOST dollars and NGTC will be provided space.
- Visited an elementary school in Spartanburg to observe the "A Leader in Me" soft skills program.
- On Friday October 23rd NGTC is hosting a breakfast to elected officials to discuss capital outlay and the gym renovation.

Vice Chair: Dr. Jeremy Williams closed the meeting with a reminder that the next meeting is November 16, 2015 on the Clarkesville Campus.

Approval to Adjourn: A motion to adjourn the meeting was made by Dr. Jim Wade, seconded by Ron Barden, and approved by all.

Minutes submitted by:


 President
 North Georgia Technical College

Approved by:


 Chairperson of the Board of Directors
 North Georgia Technical College