
Maintenance/Custodian, Administrative Affairs, Blairsville

Classification: Work Study

Job Description:

North Georgia Technical College is accepting applications for a Federal Work Study Maintenance/Custodian Assistant on the Blairsville Campus. The purpose of this position is to provide custodial assistance to staff personnel. Duties include assisting in maintaining proper care of the Blairsville Campus facility, perform routine maintenance of the building grounds and equipment, cleaning floors and carpets, perform daily cleaning of restrooms, fixtures, and other duties as assigned. Applicants will be required to operate power tools, stooping, bending, and must be able to lift, push, and carry heavy items. Reports to Erin Nieves, General Maintenance Technician.

Qualifications:

- Must have a completed Free Application for Federal Student Aid on file for the 22-23 aid year,
- Must be registered for the current term, and must meet satisfactory academic progress standards.
- Applicants should be neat in appearance and possess the ability to work well with others.
- Any combination of training and experience, which would enable the applicant to acquire the necessary knowledge, skills and abilities.
- Applicants must be dependable, punctual, and be able to work the required hours each week.
- In addition to the minimum qualifications stated above, the preferred applicant will possess a minimum of six months experience performing maintenance/custodial duties.
- As with all NGTC employees, a background investigation is required which may include, but is not limited to, a review and/or verification of criminal history records, motor/vehicle driver's history records, employment history, references, etc.

Salary and Schedule: 15 hours per week at \$12.00 per hour. Schedule will be determined by supervisor.

Application Deadline: Open until filled.

Length of Employment: Employment will begin once background check and employment packet have been completed and can continue each semester if meeting NGTC's SAP Requirements.

To apply for this position applications are available at <https://northgatech.edu/students/financial-aid/work-study> and is listed as Application for Employment Form. Please return completed applications to the financial aid office or they can be emailed to finaidclarkes@northgatech.edu.