



# Change of Term Request Form

Name: \_\_\_\_\_

Student ID # or Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
PO Box or Street Address

\_\_\_\_\_  
City, State, Zip

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

How long have you lived in the state of Georgia?  Less than 12 months?  More than 12 months?

Campus  Blairsville  Clarkesville  Currahee

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I request that the term and/or year indicated on my application for admission to North Georgia Technical College be changed to the following:

Program of Study: \_\_\_\_\_

Program Level:  Certificate  Diploma  Associate Degree

NEW Entrance Term:  Fall  Spring  Summer

Entrance Year: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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As set forth in the student catalog, North Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). For complaints or information, contact Mike King, VP of Student Affairs (706-754-7711, Title VI, IX, II), or Kay Morgan, special services contact (706-754-7828, Sec. 504/Title I/ADA) at 1500 HWY 197 N, Clarkesville, GA 30523.

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). 9/14/16