

## SCHOOL OF PERSONAL SERVICES

### Cosmetology Diploma (CO12)

*Offered at Clarkesville and Blairsville Campuses*

Entrance Dates .....	Fall, Spring
Length of Program.....	4 Terms
Credit Hours Required for Graduation (1500 hours required by Licensing Board) .....	53

**Purpose:** The Cosmetology diploma program prepares students for careers in the field of cosmetology. Learning opportunities develop academic and professional knowledge and skills required for job acquisition, retention, and advancement. The program emphasizes specialized training in safety, sanitation, state laws, rules and regulations, chemistry, anatomy and physiology, skin, hair, and nail diseases and disorders, hair treatments and manipulations, hair shaping, hair styling, artificial hair, braiding/intertwining hair, chemical reformation and application, skin and nail care, hair coloring, hair lightening, reception, sales, management, math, reading, writing, interpersonal relations development, computer skills, employability skills, and work ethics. The curriculum meets state licensing requirements of the State Board of Cosmetology. Program graduates receive a Cosmetology diploma and are employable as a cosmetology salesperson, cosmetologist, salon manager, or a salon owner after meeting the Georgia State Board of Cosmetology licensure requirements.

**Admission Requirements:**

- Age 16 or older or student with dual/joint enrollment in high school or GED® students seeking access to quality instruction at the postsecondary level
- High school diploma or GED®
- Completion of application process including placement test; or provide SAT or ACT scores

**Program Requirements:**

- Must complete basic skills courses before entering the occupational courses which begin in the fall and spring
- Must purchase malpractice insurance for program occupational courses; fee is non-refundable once the student has attended at least one day of class
- It is recommended students have an up-to-date immunization record. Hepatitis (HBV) vaccination series is recommended, Tuberculosis (TB) test will be required
- Must have computer access

**Additional Information:**

- Must earn a grade of “C” (2.0 GPA) or better in all COSM courses and graduate from the program in order to be eligible for state licensure
- After obtaining a passing score on both the written and practical program examinations, a candidate must submit an application for licensure to the Georgia State Board of Cosmetology and Barbers with appropriate fee
- Passing the written and practical exams do not guarantee licensure of the Georgia State Board of Cosmetology and Barbers. All criminal convictions and any board sanctions must be reviewed by the Georgia State Board of Cosmetology and Barbers as a consideration for licensure
- Cosmetology classes will expire after 48 months and student will be required to retake Cosmetology courses
- Program requires online, classroom, lab, and practicum instruction
- After graduation, student has the option to continue their education in the Applied Technical Management Degree program

## SCHOOL OF PERSONAL SERVICES

### Program Courses

### Credits

#### Basic Skills Courses

**Total 9 credit hours**

	COLL	1010	College and Career Success Skills	3
	ENGL	1010	Fundamentals of English I	3
	MATH	1012	Foundations of Mathematics	3

#### Occupational Courses

**Total 44 credit hours**

	COSM	1000	Introduction to Cosmetology Theory	4
	COSM	1010	Chemical Texture Services	3
	COSM	1020	Hair Care and Treatment	3
	COSM	1030	Haircutting	3
	COSM	1040	Styling	3
	COSM	1050	Hair Color	3
	COSM	1060	Fundamentals of Skin Care	3
	COSM	1070	Nail Care and Advanced Techniques	3
	COSM	1080	Physical Hair Services Practicum	3
	COSM	1090	Hair Services Practicum I	3
	COSM	1100	Hair Services Practicum II	3
	COSM	1110	Hair Services Practicum III	3
	COSM	1115	Hair Services Practicum IV	2
	COSM	1120	Salon Management	3
	COSM	1125	Skin and Nail Care Practicum	2

Estimated cost of books and supplies for full program is approximately \$1,600. This includes textbooks and work kits. This price does not include the cost of shoes, uniforms or manikins. Students are required to wear a solid black stylist lab jacket at all times in the classroom. Lab jacket must be worn during state board practices. Solid black or professional closed toe shoes must be worn.

## SCHOOL OF PERSONAL SERVICES

### Hair Designer Certificate (HD21)

*Offered at Clarkesville and Blairsville Campuses*

Entrance Dates .....	Spring, Fall
Length of Program.....	3-4 Terms
Credit Hours Required for Graduation .....	36

**Purpose:** The Hair Designer certificate is a sequence of courses that prepare students for careers in the field of hair design. Learning opportunities develop academic and professional knowledge and skills required for job acquisition, retention, and advancement. The program emphasizes specialized training in safety, sanitation, state laws, manipulations, hair shaping, hair styling, artificial hair, braiding/intertwining hair, chemical reformation and application, hair coloring, hair lightening, reception, sales, management, and work ethics. The curriculum meets state licensing requirements of the State Board of Cosmetology.

**Admission Requirements:**

- Age 16 or older or student with dual/joint enrollment in high school or GED® students seeking access to quality instruction at the postsecondary level
- High school diploma or GED®
- Completion of application process including placement test; or provide SAT or ACT scores

**Program Requirements:**

- Must purchase malpractice insurance for program occupational courses; fee is non-refundable once the student has attended at least one day of class
- It is recommended student have an up-to-date immunization record. Hepatitis (HBV) vaccination series is recommended, Tuberculosis (TB) test will be required
- Must have computer access

**Additional Information:**

- Must earn a grade of “C” (2.0 GPA) or better in all Cosmetology courses and graduate from program in order to be eligible for state licensure
- After obtaining a passing score on both the written and practical program examinations, a candidate must submit an application for licensure to the Georgia State Board of Cosmetology and Barbers with appropriate fee
- Passing the written and practical exams do not guarantee licensure of the Georgia State Board of Cosmetology and Barbers. All criminal convictions and any board sanctions must be reviewed by the Georgia State Board of Cosmetology and Barbers as a consideration for licensure
- Cosmetology classes will expire after 24 months and student will be required to retake Cosmetology courses
- Program requires online, classroom, lab and practicum instruction

**Program Courses**

**Credits**

**Occupational Courses**

**Total 36 credit hours**

COSM 1000	Introduction to Cosmetology Theory	4
COSM 1010	Chemical Texture Services	3
COSM 1020	Hair Care and Treatment	3
COSM 1030	Haircutting	3
COSM 1040	Styling	3
COSM 1050	Hair Color	3
COSM 1080	Physical Hair Services Practicum	3
COSM 1090	Hair Services Practicum I	3
COSM 1100	Hair Services Practicum II	3
COSM 1110	Hair Services Practicum III	3
COSM 1115	Hair Services Practicum IV	2
COSM 1120	Salon Management	3

Estimated cost of books and supplies for full program is approximately \$1500. This includes textbooks and work kits. This price does not include the cost of shoes, uniforms or manikins. Students are required to wear a solid black stylist lab jacket at all times in the classroom. Lab jacket must be worn during state board practices. Solid black or professional closed toe shoes must be worn.

**SCHOOL OF PERSONAL SERVICES**

**Shampoo Technician Certificate (ST11)**

*Offered at Clarkesville and Blairsville Campuses*

Entrance Dates ..... Fall, Spring  
 Length of Program..... 1-2 Term  
 Credit Hours Required..... 13

**Purpose:** The Shampoo Technician certificate program introduces courses that prepare students for careers in the field of cosmetology as shampoo technicians. Learning opportunities develop academic and professional knowledge required for job acquisition, retention, and advancement. The program emphasizes specialized training for safety, sanitation, state laws, rules and regulations, chemistry, anatomy and physiology, structure of the hair, diseases and disorders of the hair and scalp, hair and scalp analysis, basic hair and scalp treatments, basic shampooing techniques, reception sales, management, employability skills and work ethics.

**Admission Requirements:**

- Age 16 or older or student with dual/joint enrollment in high school or GED® students seeking access to quality instruction at the postsecondary level
- High school diploma or GED®
- Completion of application process including placement test; or provide SAT or ACT scores

**Program Requirements:**

- Must purchase malpractice insurance for program occupational courses; fee is non-refundable once the student has attended at least one day of class
- It is recommended student have an up-to-date immunization record. Hepatitis (HBV) vaccination series is recommended, Tuberculosis (TB) test will be required
- Must have computer access

**Additional Requirement:**

- Must earn a grade of “C” or better in all cosmetology courses
- Program requires online, classroom and lab instruction

**Program Courses**

**Credits**

COSM 1000	Introduction to Cosmetology Theory	4
COSM 1020	Hair Care and Treatment	3
COSM 1040	Styling	3
COSM 1120	Salon Management	3

Estimated cost of books and supplies for full program is approximately \$940.