

**If you are an out-of-state student:** North Georgia Technical College adheres to the Technical College System of Georgia (TCSG) procedure 6.6.1p. Student Tuition and Fees, Item VI – *Out of State Students shall be enrolled in the college on a space available basis and shall not displace any Georgia Student desiring to enroll in the college.* If there are remaining seats unfilled, out of state students will be added as indicated in the competitive admissions process.

Interested applicants must enroll in North Georgia Technical College (NGTC) prior to applying for candidacy into the Practical Nursing (PN) diploma program. Applicants who have not been a student at NGTC within the last year must apply for acceptance to the college and submit necessary transcripts and any other documents requested by the Admissions Department. Upon acceptance to the college, students are placed in the Healthcare Assistant program while requirements of the competitive admissions process are being met for PN candidacy. The requirements to obtain candidacy consist of the following: completion of all pre-requisite competitive core courses, completion of the Health Education Systems, Inc. Admission Assessment (HESI A2 exam), and submission of the online PN Intent Form. All requirements must be completed by their respective deadlines.

NGTC Applications can be completed online at [www.northgatech.edu](http://www.northgatech.edu) or can be mailed to:  
North Georgia Technical College  
Attn: Admissions Department  
PO Box 65, Clarkesville, GA 30523

**When are admission applications to the college due?**

The admissions application deadlines for each semester are posted on the North Georgia Technical College website at [www.northgatech.edu](http://www.northgatech.edu) and can be obtained by calling the main campus number at (706) 754-7700.

**When can I apply to the PN program after being accepted to the college?**

We will accept Intent Forms March 1 through June 10 each year.

The PN Intent form is submitted online from the Practical Nursing webpage by following the steps below:

1. Access the NGTC main website [www.northgatech.edu](http://www.northgatech.edu)
2. From the “Study at NGTC” heading at the top of the page, select “Academic Programs”
3. From the categories of programs, select “Medical”
4. From the list of medical programs, select “Practical Nursing”
5. Select “Intent Form” on the Practical Nursing webpage

PN Intent Forms and NGTC Applications submitted after the deadline will not be accepted.

**When does a new PN cohort start each year?**

Currahee Campus: Fall semester

Blairsville Campus: Fall semester

**How many students will be admitted?**

Currahee Campus: 20 Students

Blairsville Campus: 20 Students

**What diploma will be issued upon completion of the program?** Graduates will be issued a diploma in Practical Nursing and will be eligible to apply to take the Georgia Board of Nursing PN licensure exam.

**Admission to the Practical Nursing program is competitive. The number of students is limited by the number of faculty and clinical facilities available.**

**What is the competitive process?** Meeting minimum admissions standards does not guarantee acceptance. Applicants' scores on the HESI and GPA based on required core courses will be ranked from the highest to the lowest. Students with the highest combined scores will be admitted based on the number of available seats in the cohort.

**What must I have completed to be eligible for the competitive admission process for the PN program?**

- Unconditional acceptance to North Georgia Technical College. Students must be either a current or former (within the academic year) student.
- Students who have not taken any classes for two consecutive terms must complete the readmission process with the Admissions Department to become an active student again.
- Completion of required pre-requisite courses by the end of Spring Semester.
  - The required core courses are outlined in the *North Georgia Technical College Catalog/Student Handbook*.
- Completed PN Intent Form submitted by the June 10 deadline.
- Official copies of all transcripts submitted by the June 10 deadline.
- Completion of the HESI A2 exam by the June 10 deadline.
  - The HESI EXAM MUST BE TAKEN ON A NGTC campus. The HESI assessment consists of the sub-categories of English Language, Math, and Anatomy & Physiology. Test dates will be posted on the NGTC Continuing Education webpage under 'Available Courses' listing. Only the first two **attempts** on the HESI Assessment Exam (within the 12-month period prior to the intent form due date) will be considered in the competitive process.
  - Register for HESI testing session using your legal first and last name. Name must match photo identification and name submitted on intent form.
  - HESI Exam dates are published and students can register for the exam on the [NGTC website](#) under the Economic Development heading, Continuing Education, and Available Courses.
  - Call the Clarkesville testing office at 706-754-7716 with questions or issues registering.
  - For the competitive admission process, the HESI exam score will be retrieved by nursing administration directly from the testing company, Elsevier. Students do not need to submit their own score reports.

**How long does it take to complete the program?** Time to complete required core courses varies according to credit load and individual student flexibility in scheduling. It will take three semesters to complete the Practical Nursing occupational courses: fall, spring and summer terms.

**Am I required to complete the Healthcare Assistant program?** No. However, the advantages of completing the certificate program are as follows:

- The completion of the Healthcare Assistant (HCA) offers students a credential that will enable them to find employment in the healthcare field and allow eligibility to take the GA Nurse Aide Registry examination.
- Have the advantage and opportunity to work in the healthcare field
- Students become more marketable because you are more valuable to an employer.
- Students graduate from an accredited college and can participate in the graduation ceremony.

**Can I still work while I am in the PN program?** Students are strongly discouraged from working while they are enrolled in the PN program due to the heavy academic load. Work hours and childcare needs must be scheduled around the program class and clinical times.

**Can my prior college coursework be applied to the program?** Official college transcripts will be reviewed by the Registrar's Office per the official transfer credit rules and course validity periods outlined in the *Transfer Admission* section of *North Georgia Technical College Catalog*, which is available at [www.northgatech.edu](http://www.northgatech.edu).

**May I transfer Practical Nursing courses?** Only core courses are accepted for transfer. Nursing courses may not be transferred.

**Are PN classes offered in the evening or online?** The PN program curriculum (PNSG courses) will be offered during the day at the Currahee and Blairsville campuses. There will be some clinical rotations in the evening and possibly on weekends. Some pre-requisite and core courses may be offered in the evening and online.

**Does the program offer internship opportunities?** Nursing students have assigned clinical hours, but these are not considered internships.

**Where will I find jobs when I complete the program?** Nurses are employed in hospitals, long-term care, rehabilitation centers, home care, inpatient and outpatient hospice, correctional facilities, outpatient clinics, physician's offices, school nursing, health education, mental health facilities, camp nurses, public health, insurance industry, regulatory services, health informatics and many others. NGTC provides placement counseling services through Student Affairs.

**What courses must I take while I wait to start my nursing courses?**

The following core courses must be completed by the end of Spring Semester to fulfill the pre-requisite requirement of PN candidate eligibility:

<b>COURSE</b>	<b>TITLE</b>	<b>CREDIT HOURS</b>
ENGL 1010	Fundamentals of English.....	3
MATH 1012**	Foundations of Mathematics.....	3
PSYC 1010	Basic Psychology .....	3
*ALHS 1011**	Structure and Function of the Human Body .....	5

\*Must have been taken within 4 years of application to North Georgia Technical College

\*\*Must achieve a grade of B or higher

**What courses are included in the PN program?**

<b>Basic Skills Courses</b>		<b>CREDIT HOURS</b>
COLL 1010	College Success .....	3
ENGL 1010	Fundamentals of English I .....	3
MATH 1012	Foundations of Mathematics .....	3
ALHS 1011	Structure and Function of the Human Body .....	5
ALHS 1090	Medical Terminology.....	2
PSYC 1010	Basic Psychology.....	3
<b>Occupational Courses</b>		
PNSG 2010	Introduction to Pharmacology and Clinical Calculations.....	2
PNSG 2030	Nursing Fundamentals .....	6
PNSG 2035	Nursing Fundamentals Clinical .....	2
PNSG 2210	Medical-Surgical Nursing I.....	4
PNSG 2220	Medical Surgical Nursing II .....	4
PNSG 2230	Medical-Surgical Nursing III.....	4
PNSG 2240	Medical-Surgical Nursing IV .....	4
PNSG 2250	Maternity Nursing .....	3
PNSG 2255	Maternity Nursing Clinical.....	1
PNSG 2310	Medical-Surgical Nursing Clinical I .....	2
PNSG 2320	Medical-Surgical Nursing Clinical II .....	2
PNSG 2330	Medical-Surgical Nursing Clinical III .....	2
PNSG 2340	Medical-Surgical Nursing Clinical IV .....	2
PNSG 2410	Nursing Leadership.....	1
PNSG 2415	Nursing Leadership Clinical .....	2

**Is there a bridge program available to become a registered nurse?** Yes, there is an LPN-to-ASN Bridge Option program based at the NGTC Currahee Campus in Toccoa, GA.

**What are the time limits on transferability of courses?**

- 4 years for most occupational courses including ACCT, ALHS, BUSN, CIST, CLBT, COMP, NAST, EMSP, HECT, MAST, PNSG, and PHAR.
- 10 years for BIOL courses and all occupational courses not listed above. However, if course content and competencies have changed significantly within the 10-year period, faculty may request that students validate skills or repeat a course.
- No expiration on most general education courses (such as ARTS, CHEM, ECON, ENGL, HIST, MATH, MUSC, PHYS, PSYC, SOCI, SPCH) and courses used to satisfy elective credit requirements.

**Additional information**

- Students must meet the minimum admission standards and competitive admission requirements to be eligible as a candidate for the PN program. Completion of the HESI does not guarantee admission to the program.
- Criminal background checks and drug screenings will take place prior to clinical placement. Positive background checks and drug screens may result in denial of clinical placement and continuance in program.
- Students are required to follow the medical clearance policies designated by their assigned clinical and/or practicum sites. Please be aware that some clinical/practicum sites mandate vaccinations against specific diseases such as COVID-19, influenza and/or testing for specific diseases such as tuberculosis. If you elect not to be vaccinated or tested, you will not be allowed to attend those clinical/practicum sites. If you do not have all required immunizations and tests, you will have limited access to clinical/practicum sites. This will delay or prevent program completion.
- Although vaccines are not required for program admission, each clinical/practicum site reserves the right to deny a student entry based on their own policies and procedures. If a student is denied entry to a clinical/practicum site based on lack of vaccinations or testing, the student will not be able to complete the clinical/practicum course. As a result, successful completion of the program will not be possible.
- PN Applicants are notified by email and postal mail regarding the outcome of the competitive admissions process by August 1.
- Please see a Practical Nursing advisor for more information or call 706 754-7752.

**PRACTICAL NURSING COMPETITIVE ADMISSION CALCULATION INSTRUCTIONS**

The PN competitive admission point system is derived from a combination of Academic GPA and HESI exam scores weighted respectively at 40% and 60%.

- The Academic GPA is taken from information in the NGTC BANNER database system.
  - Academic GPA is calculated from these courses: ENGL 1010, MATH 1012, PSYC 1010 and ALHS 1011.
  - Students taking a degree level course for one of the diploma-level competitive admission required courses will receive one letter grade higher.
  - BIOL 2113 and BIOL 2114 and associated labs will be averaged for students wishing to use the degree level Biology sequence for ALHS 1011.
  - Transcript information for students who have transferred coursework from other academic institutions is obtained from official records received in the Registrar’s office. Questions concerning academic credit transferred should be directed to the Registrar for resolution.
- HESI exam scores calculated from the highest overall score in the areas of English, Math and Anatomy and Physiology.
  - HESI examination scores are available at the conclusion of the test.
  - For scoring purposes, the HESI exam score will be retrieved directly from the testing company, Elsevier.
  - Students taking the HESI exam at an alternative site will be responsible for requesting official test scores to be sent to NGTC. The HESI must include the sub-categories of English Language, Math and Science.
  - HESI must be taken within one year of the intent form due date.
- In the rare event it becomes necessary to break a tie, the following criteria will be considered:

<b>Currently employed in healthcare (requires certificate or license)</b>	<b>Ex: CNA, EMT, CLT, CRT, etc. (10 points for currently employed, licensed applicants.)</b>	
Advanced Degree	Completion of Advanced Degree ___ Masters or higher (10 points) ___ Bachelors (10 points) ___ Associates (5 points)	
Quality Points <i>Grade x credit hours = points</i> A = 4     D = 0 B = 3     F = 0 C = 2	Calculations for:  ___ ENGL 1010—Fundamentals of English ___ MATH 1012—Foundations of Mathematics ___ ALHS 1011—Anatomy and Physiology	

**COMPETITIVE ADMISSIONS WORKSHEET FOR PRACTICAL NURSING**

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<p style="text-align: center;"><b><u>GPA of Designated Courses</u></b></p> <div style="background-color: #e6f2ff; padding: 5px; margin-bottom: 10px;"> <p>A = 4 B = 3 C = 2 D = 1 F = 0</p> <p><i>Quality point system is used to calculate the GPA for competitive admission process.</i></p> </div> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 10%;">Grade</th> <th style="width: 10%;">Points</th> <th style="width: 10%;">Credit Hrs.</th> <th style="width: 10%;">Quality Points</th> </tr> </thead> <tbody> <tr> <td>ENGL 1010</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 3 =</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>ENGL 1101</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td></td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>MATH 1012</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 3 =</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>MATH 1111</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td></td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>PSYC 1010</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 3 =</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>PSYC 1101</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td></td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>ALHS 1011</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 5 =</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td colspan="5"><b>BIOLOGY</b></td> </tr> <tr> <td></td> <td>Grade</td> <td>Pts.</td> <td>Credit Hrs.</td> <td>Quality Points</td> </tr> <tr> <td>BIO 2113</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 3</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>BIO 2113L</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 1</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>BIO 2114</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 3</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td>BIO 2114L</td> <td><input style="width: 30px;" type="text"/></td> <td><input style="width: 30px;" type="text"/></td> <td>x 1</td> <td><input style="width: 30px;" type="text"/></td> </tr> <tr> <td colspan="5" style="text-align: right;">Med Term <input style="width: 50px;" type="text"/></td> </tr> <tr> <td colspan="5">Total _____ / 8 = _____ Grade _____</td> </tr> </tbody> </table> <p><input style="width: 30px;" type="text"/> (Total Quality Points) / 14 = <input style="width: 30px;" type="text"/> / 4 = <input style="width: 30px;" type="text"/> * 100 = <input style="width: 30px;" type="text"/> (GPA)</p>		Grade	Points	Credit Hrs.	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