



Office of
Financial Aid

**Opt Out of Book Voucher
Program Request
2022-2023**

North Georgia Technical College is pleased to announce for the 2022-2023 academic year eligible students may go directly to the bookstore to purchase books without coming to the Financial Aid Office to obtain a book voucher.

If you decide that you do not want to participate in the Automated Book Voucher Program, complete the section below and submit to the Financial Aid Office **no later than 10 days before the start of the semester**. If you decide **not** to participate, the credit balance on your student will be refunded to you by the Business Office on the 28th day of the term.

Check to opt out of book voucher program:

I do not want to participate in the Automated Book Voucher Program.

Select Semester(s):

- Fall 2022
- Spring 2023
- Summer 2023

Name (Print Please)

Student ID #

Signature

Date

As set forth in the student catalog, North Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender identification, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). For complaints or information, contact Dr. Vinson Burdette, VP of Student Affairs (706- 754-7711, Title VI, IX, II), or Kay Morgan, special services contact (706-754-7828, Sec. 504/Title II/ADA) at 1500 HWY 197 N, Clarkesville, GA 30523.

This institution is an equal opportunity provider and employer. If, as an employee, you wish you file a Civil Rights complaint, please call GSA's Office of Civil Rights at 202-500-0767 or 800-662-6376 or send an email to civilrights@gsa.gov. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Center for Civil Rights Enforcement, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.