

# North Georgia Technical College Catalog Addendum 2022-2023

The table below indicates changes that have been made to the 2022-2023 catalog since August 2022.

#	Date	Topic	Change	Page #								
1	02/23/2023	Elective added for Business Management Degree (MD13)	<p>Elective added for Business Management Degree (MD13).</p> <table border="1"> <thead> <tr> <th>Course #</th> <th>Electives</th> <th>Prereqs</th> <th>Credit Hours</th> </tr> </thead> <tbody> <tr> <td>ACCT 1105</td> <td>Financial Accounting II</td> <td>ACCT 1100</td> <td>4</td> </tr> </tbody> </table>	Course #	Electives	Prereqs	Credit Hours	ACCT 1105	Financial Accounting II	ACCT 1100	4	146
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ACCT 1105	Financial Accounting II	ACCT 1100	4									
2	03/27/2023	Update to accreditation statement	<p>North Georgia Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Degree-granting institutions also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of North Georgia Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (<a href="http://www.sacscoc.org">www.sacscoc.org</a>).</p>	19								
3	04/03/2023	Update to NGTC Procedure for Program Safety Infractions	<p><b>NGTC Procedure for Program Safety Infractions</b></p> <p>The purpose of the North Georgia Technical College Procedure for Program Safety Infractions is to ensure the safety of all individuals who use or work in the lab, including students, instructors, and staff. This procedure outlines the necessary precautions and actions that must be followed to minimize the risk of accidents, injuries, or other hazards when handling all equipment and material. If a student is unable to follow the industry standards outlined by their instructor for their program, a three-step process will be followed to determine if a student can remain in the program. Failure to comply with industry safety standards will result in the permanent administrative withdrawal from the NGTC program. Safety incidents can be classified in two categories. Level II safety incidents do not follow industry safety standards and place the individual student at risk of minor injury. Level II incidents will follow the three-step process listed below. A Level I safety incidents do not follow industry safety standards and place the individual or others at risk of major injury to include, but not limited to, life, limb, or eyesight. A Level I Incident will result in the student being sent home from the program area immediately, and the student will proceed directly to Step 3: Administrative Hearing and Ruling. Any incident pertaining to</p>	70								

			<p>the NGTC Procedure for Program Safety Infractions may result in academic and/or disciplinary consequences.</p> <p>Step 1: Verbal Warning Step 2: Written Warning Step 3: Administrative Hearing and Ruling</p> <p>To appeal an Administrative Hearing, the student must put his/her request in writing to the Vice President of Academic Affairs within five (5) days of receiving the ruling. The Vice President of Academic Affairs will make a decision after reviewing the request and relevant documentation that was submitted during the appeal process. The Vice President of Academic Affairs will send written notification of the decision to the student within ten (10) business days. The decision from the Vice President of Academic Affairs is final.</p>	
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